

**Town of Becket
Cemetery Commission Meeting
January 13, 2016
12:30 p.m.
Town Hall
557 Main Street, Becket**

Attendees:

Cemetery Commissioners: Michelle Smith, William Cavanaugh, and Dean Williams

Staff: Ed Gibson, *Town Administrator*

Call to Order

The meeting was called to order at 12.35 p.m.

1. West Becket Cemetery is in good condition. New trees were planted in the front this past summer.
2. Becket Center Cemetery is in good condition. The new shed was installed this past summer. There were no burials, and some lots were sold.
3. North Becket Cemetery is in good condition with on-going maintenance. The water is still not working. The Highway department did some brush clearing on the side road.
4. The West Becket Cemetery has two trees that were partially removed and need to be finished. Becket Center Cemetery is all set. North Becket Cemetery may need tires for the John Deere mower and a new weed wacker.
5. The duties of the Cemetery Commissioners are as follows:
Administrative: 1) handling paperwork and fees for sales and burials
2) supervising burials
3) filing paperwork in cemetery records and with Town Clerk
Maintenance: 1) mowing, weed wacking, general landscape maintenance
2) seeing to care and maintenance of equipment
6. Ed is looking into paying Commissioner by salary.
7. Cemetery fees are as follows:
\$ 100.00 plus \$50 perpetual care fee per plot
\$ 1.00 filing fee
\$ 625.00 for excavation, paid directly to contractor
\$ 100.00 Commissioner's fee for supervision of burial.
\$ 75.00 for cremation burial, preparation of plot

8. West Becket Cemetery is fine at the current budget. Center and North Becket Cemeteries will need increases.
9. Approved minutes from March 13, 2015 Commission meeting.
10. The Commission is getting estimates for the repair and straightening of stones in all three cemeteries. We are also looking into means of financing including CPA funding. Ed is looking into the removal of the standing dead tree trunks left behind from tree trimming at West Becket Cemetery.

Adjournment

The meeting was adjourned at 2 p.m.

Respectfully submitted,


Michelle Smith, *Recording Secretary*